



# **GROUP TRAINING ATTENDANCE & REPORTING FORM** (Revised 10/15/2015)

**FOR COMPUTER USE ONLY**

Date Entered:

Event Number:

Type of Training (Circle One)		M-Mandatory	N-Non-mandatory		
Name of Training					
Date(s) of Training					
Location					
Instructor					
Length of Training (hours)					
Name (Please Print) First Last		Signature	Facility/ Program	EIN#	Test Score
1					
2					
3					
4					
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28					
29					
30					
Approving Signature:			Facility/Program		

This form must be filled out completely. Keep a copy for your records.  
Send original to JJS Training Center, 3522 S 700 W, Salt Lake City, Utah 84119  
This is an official Division document – falsification is a violation of the JJS Code of Ethics